

Vidya Bhavan Trust's

St. Xavier's School, Beed

Vidya Bhavan 2718 Jalna Road, Beed. Email: stxaviersschoolbeed@gmail.com

Name:		
Std: Division:	Photo	
Roll No Gen. Reg. No		
SARAL ID		
Aadhar Card No:		
Address:		
Email ID		
Contact Mobile Number:		
Parent's WhatsApp Number:		
Father's/Guardian's Name:		
Signature:		
Mother's Name		
Signature:		

School Hours

Monday to Friday: 08:00 am to 02.30 pm

Saturdays: 08:00 am to 12.00 pm

Office Hours

Fee Payments:

08:30 am to 12.30 pm & 03:00 pm to 04.00 pm

Document Works:

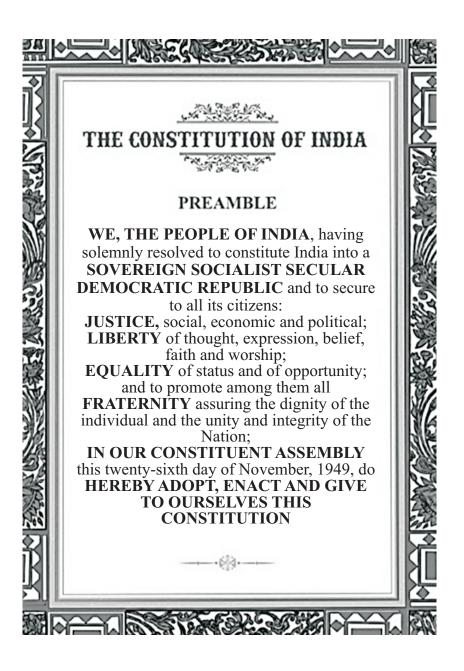
08:30 am to 12.30 & 01:30 pm to 04.00 pm

Parents can meet the Principal on working days

From 09:00 am to 11:00 am

This calendar must be brought to the school daily.

School Diary is an important document. Keep it safe.



National Anthem

जन गण मन अधिनायक जय हे
भारत भाग्यविधाता
पंजाब सिन्धु गुजरात मराठा
द्राविड़ उत्कल बंगा
विन्ध्य हिमाचल यमुना गंगा
उच्छल जलिध तरंगा
तव शुभ नामे जागे
तव शुभ आशीष मागे
गाहे तव जयगाथा

जन गण मंगलदायक जय हे भारत भाग्यविधाता जय हे, जय हे, जय हे जय जय जय जय जय हे!

Pledge

India is my country. / All Indians are my brothers and sisters. / I love my country / and I am proud of its / rich and varied heritage. / I shall always strive / to be worthy of it. / I shall give my parents, / teachers / and all elders respect/ and treat everyone with courtesy./ To my country/ and my people, / I pledge my devotion. / In their well being / and prosperity alone, / lies my happiness.

* प्रतिज्ञा *

भारत माझा देश आहे, सारे भारतीय माझे बांधव आहेत, माझ्या देशावर माझे प्रेम आहे. माझ्या देशातल्या समृद्ध आणि विविधतेने नटलेल्या परंपरांचा मला अभिमान आहे. त्या परंपरांचा पाईक होण्याची पात्रता माझ्या अंगी यावी म्हणून मी सदैव प्रयत्न करीन. मी माझ्या पालकांचा, गुरुजनांचा आणि विडलधाऱ्या माणसांचा मान ठेवीन आणि प्रत्येकाशी सौजन्याने वागेन. माझा देश आणि माझे देश बांधव यांच्याशी निष्ठा राखण्याची मी प्रतिज्ञा करीत आहे. त्यांचे कल्याण आणि त्यांची समृद्धी ह्यातच माझे सौख्य सामावले आहे.

*** प्रतिज्ञा ***

भारत मेरा देश है।समस्त भारतवासी मेरे भाई-बहन है।
मैं अपने देश से प्रेम करता हुँ।
इसकी समृद्ध एवं विविध संस्कृति पर मुझे गर्व है।
मैं सदा इसका सुयोग्य अधिकारी बनने का प्रयत्न करता रहूंगा।
मैं अपने माता-पिता, शिक्षकों एवं गुरुजनों का सम्मान करूंगा और प्रत्येक के साथ विनीत रहूंगा।
मैं अपने देश और देशवासियों के प्रति सत्यनिष्ठा की प्रतिज्ञा करता हुं।
इनके कल्याण एवं समृद्धि में ही मेरा सुख निहित है।

Prayer for our Country

O God / Giver of all good gifts / listen to our prayer.
Grant us the true idea of freedom / for our land.
Let it be a land of free people / where all respect the rights of others. / Let it be a land of justice, / where the weak are as free as the strong.

Let it be a land of fraternity / where the greatest freedom / is to serve one another in love.

Let it be a land of justice, peace and reconciliation / where every citizen can walk free from / oppression by his fellows / and from aggression by outsiders. / Bless our dear country / and guide our leaders. / We make this prayer / for your love's sake.

Freedom - Rabindranath Tagore

Where the mind is without fear and the head is held high Where knowledge is free

Where the world has not been broken up into fragments By narrow domestic walls

Where words come out from the depth of truth

Where tireless striving stretches its arms

Into that heaven of freedom, my Father,

Towards perfection

Where the clear stream of reason has not lost its way Into the dreary desert sand of dead habit Where the mind is led forward by thee Into ever-widening thought and action

Let my country awake.

Prayers for Assembly

1.Our Father

Our Father, Who art in Heaven
Hallowed be thy name
Thy Kingdom Come
Thy will be done on earth
As it is in heaven
Give us this day our daily bread
Forgive us our trespasses
As we forgive those who trespass against us
And lead us not into temptation
But, deliver us from evil.

2. Prayer for Peace

Lord, make us instruments of your peace;
Where there is hatred, may we bring love;
Where there is malice, may we bring pardon;
Where there is discord, may we bring harmony;
Where there is error, may we bring truth;
Where there is doubt, may we bring faith;
Where there is despair, may we bring hope;
Where there is darkness, may we bring light;
Where there is sadness, may we bring the joy;

O Master, may we seek not so much To be comforted as to comfort, To be understood, as to understand, To be loved, as to love.

For it is **in giving**, that we **receive**; It is **in losing** our lives, that we shall **find** them; It is in **forgiving**, that we shall be **forgiven**; It is in **dying**, that we shall rise up to **eternal life**.

3.To be good and to do good

Today, O God, make me
Brave enough to face the things of which I am afraid;
Strong enough to do the right thing and not the wrong;
Persevering enough to finish every task assigned to me;
Kind enough always to be ready to help others;
Obedient enough to obey your voice,
Whenever you speak to me through my conscience.
Help me to live in purity, to speak the truth and
To act in love all through today.
This I ask for your love's sake.

4.For Personal Integrity

O God, grant me your love and grace to be **Honest**, so that people will be able to depend on my word: **Sincere**, so that I may do my very best in everything; **Punctual**, so that I may not waste the time of others; **Reliable**, so that I may keep my promises; Responsible, so that my words and actions will transform this world for better; **Respectful**, so that others feel happy in my presence; **Kind**, so that I remove misery from this world; Forgiving, so that all are reconciled to one another and to God **Helpful**, so that the weak are cared for **Loving**, so that this world becomes a better place. Help me to live in constant memory that you see and hear all that I do and speak. Hear this prayer for Your greater glory.

5. For a Good Conscience

Eternal God, / Creator of all, /
I firmly believe / that I am now /
In your presence. /
I adore / Your Divine Majesty /
and I ask of you / to enlighten my mind /
that I may know you / more clearly /
and to move my heart /
that I may love you / above all things /
and my neighbour / for your sake. /
Help me that / I may never /
In my thoughts / words or deeds /
offend against your Holy Law.

6. Prayer for Generosity

Lord, teach me to be generous
Teach me to serve you as you deserve;
To give and not to count the cost
To fight and not to heed the wounds
To toil and not to seek for rest
To labour and not ask for reward,
Save that of knowing
That I am doing your holy will.

Hymns for Assembly

1. Take and Receive

Take and receive, O Lord my liberty,
Take all my will, my mind, my memory,
Do thou direct and govern all and sway
Do what thou wilt; command and I obey.
Only Thy grace and love on me bestow,
Possessing these, all riches I forego.
All things I hold, and all I own are thine;
Thine was the gift, to thee I all resign.
Do thou direct and govern all and sway.
Do what thou wilt, command and I obey.
Only Thy grace and love on me bestow,
Possessing these, all riches I forego.

2.I Have Come to Thee

I have come to Thee to take Thy touch before I begin my day.

- 1. Let Thy eyes rest upon my eyes for a while.
- 2. Let me take to my work the assurance of Thy comradeship, my Friend.
- 3. Fill my mind with Thy music to last through the desert of noise.
- 4. Let Thy love's sunshine kiss the peaks of my thoughts and linger in my life's valley when the harvest ripens.

3. This is the Day

This is the day, (2)
That the Lord has made (2)
We will rejoice (2)
And be glad in it (2)

This the day that the Lord has made. We will rejoice and be glad in it. This is the day, This is the day. That the Lord has made.

4. Make me a channel of your Peace (22)

Make me a channel of your peace, Where there is hatred, let me bring Your love, Where there is injury, Your pardon, Lord, And where there's doubt, true faith in you.

> O Master, Grant that I may never seek, So much to be consoled as to console, To be understood as to understand, To be loved as to love with all my soul.

Make me a channel of your peace,
Where there's despair in life, let me bring hope.
Where there is darkness, only light
And where there's sadness, ever joy. O Master...

Make me a channel of your peace, It's in pardoning that we are pardoned In giving to each one that we receive, And in dying that we're born to eternal life.

O Master...

5. Like a Sunflower (22)

Like a sunflower that follows every movement of the Sun, So, I turn towards you, to follow you, my God

- 1. In simplicity, charity, I follow (2) Like a sunflower
- 2. In simplicity, honesty, I follow (2) Like a sunflower
- 3. In simplicity, fidelity, I follow (2) Like a sunflower

6. Listen Let your Heart Keep Seeking(24)

Listen! let your heart keep seeking, Listen to His constant speaking, Listen to the Spirit calling you. Listen to His inspiration, Listen to His invitation, Listen to the Spirit calling you.

He's in the sound of the thunder, in the whisper of the breeze.

He's in the might of the whirlwind in the roaring of the seas.

He is in the laughter of children In the patter of the rain Hear him in cries of suffering, In their moaning and their pain

7. Praise Him, Praise Him

Praise Him, Praise Him, Praise Him in the morning,
Praise Him in the noon time, Praise Him, Praise Him,
Praise Him when the sun goes down,
Love him... Trust him... Serve him... Thank him...

8. There are Numerous Strings in your Lute

There are numerous strings in your lute, Let me add my own among them.

> Then when you smite your chords My heart will break its silence And my life will be one with your song.

Amidst your numberless stars
Let me place my own little lamp.
And my life will be one with your light

9. God Will Make a Way

God will make a way
Where there seems to be no way
He works in ways we cannot see
He will make a way for me
He will be my guide
Hold me closely to His side
With love and strength for each new day
He will make a way, He will make a way

By a roadway in the wilderness, He'll lead me Rivers in the desert will I see Heaven and Earth will fade But His Word will still remain And he will do something new today

God will make a way......

10. O Give Thanks to the Lord

O give thanks to the Lord, for he is good (3) Yes, eternal is his love.
I will sing to my God never ceasing
All my life I will tell of his wonders
He's the maker of all earth and heaven
Of the oceans, the seas and all they hold – O give..

The Almighty is faithful forever
He is just to the poor and the outraged
It is he who gives bread to the hungry
Who delivers the captives from their chains.

He gives sight to the blind in his mercy And he raises the lowly, the humble It is he who gives shelter to strangers Every orphan and widow he defends.

11. Sing to the Mountains

Sing to the mountains, sing to the seas, Raise your voices, lift your hearts. This is the day the Lord has made. Let all the earth rejoice.

I will give thanks to you, My Lord, You have answered my plea. You have saved my soul from death. You are my strength and my song. *Sing to the ...*

This is the day that the Lord has made Let us be glad and rejoice. He has turned all death to life Sing of the glory of God.

१२. खरा तो एकची धर्म-साने गुरुजी

खरा तो एकची धर्म जगाला प्रेम अपवि

जगी जे हीन अतिपतित, जगी जे दीन पददिलत तया जाऊन उठवावे, जगाला प्रेम अर्पावे

जयांना ना कोणी जगती सदा ते अंतरी रडती तया जाऊन सुखवावे, जगाला प्रेम अर्पावे

समस्तां धीर तो द्यावा, सुखाचा शब्द बोलावा अनाथा साह्य ते द्यावे, जगाला प्रेम अर्पावे

सदा जे आर्त अतिविकल, जयांना गांजती सकल तया जाऊन हसवावे, जगाला प्रेम अर्पावे

कुणा ना व्यर्थ शिणवावे, कुणा ना व्यर्थ हिणवावे समस्तां बंधु मानावे, जगाला प्रेम अर्पावे

प्रभूची लेकरे सारी तयाला सर्वही प्यारी कुणा ना तुच्छ लेखावे, जगाला प्रेम अर्पावे

असे जे आपणापाशी असे, जे वित्त वा विद्या सदा ते देतची जावे, जगाला प्रेम अर्पावे

भरावा मोद विश्वात असावे सौख्य जगतात सदा हे ध्येय पूजावे, जगाला प्रेम अर्पावे

असे हे सार धर्माचे असे हे सार सत्याचे परार्थी प्राणही द्यावे, जगाला प्रेम अर्पावे

जयाला धर्म तो प्यारा, जयाला देव तो प्यारा त्याने प्रेममय व्हावे, जगाला प्रेम अर्पावे

93. Pasayadan - Sant Dnyaneshwar

आतां विश्वात्मके देवे येणे वाग्यज्ञे तोषावे तोषोनि मज द्यावे पसायदान हे जे खळांचि व्यंकटी सांडो तया सत्कर्मी रती वाढो भूतां परस्परे पडो मैत्र जीवांचे द्रितांचे तिमिर जावो विश्व स्वधर्म सूर्येपाहो जो जे वांछील तो ते लाहो प्राणिजात वर्षत सकळ मंडळी ईश्वरनिष्ठांची मांदियाळी अनवरत भूमंडळी भेटतु भूता चला कल्पतरूंचे आरव चेतनाचिंतामणींचे गाव बोलती जे अर्णव पीयूषांचे चन्द्रमेंजे अलांछन मार्तण्ड जे तापहीन ते सर्वाही सदा सज्जन सोयरे होतु किंबह्ना सर्व सुखी पूर्ण होवोनि तिहीं लोकी भजिजो आदिपुरुषीं अखण्डित आणि ग्रंथोपजिवीये विशेषी लोकी इये दृष्टादृष्टविजये होआवेजी येथ म्हणे श्री विश्वेश्वरावो हा होईल दानपसावो येणे वरे ज्ञानदेवो सुखिया झाला

१४. वृक्ष वल्ली आम्हां सोयरीं -संत तुकाराम

वृक्ष वल्ली आम्हां सोयरीं वनचरें।
पक्षी ही सुस्वरें आळविती।।
येणें सुखें रुचे एकांताचा वास।
नाही गुण दोष अंगा येत।।
आकाश मंडप पृथुवी आसन।
रमे तेथें मन क्रीडा करी।।
कंथाकुमंडलु देहउपचारा।
जाणवितो वारा अवसरु।।
हरिकथा भोजन परवडी विस्तार।
करोनि प्रकार सेवूं रुची।।
तुका म्हणे होय मनासी संवाद।
आपुला चि वाद आपणांसी।।

Minutes Guided Examen at the End of the School Day

When I hear the bell, I sit straight, close my eyes and maintain silence.

I become aware of my breathing. Become aware of myself I feel gratitude for the gift of life to me. I thank God for the day.

I Recall to my mind the things I have done and have failed to do since I woke up in the morning

[Pause]

Have I thanked God for the new day when I woke up?

Have I got ready without wasting time?

Have I obeyed my parents?

Have I completed all the homeworks before coming to the school?

Have I come to school on time in a clean and neat uniform?

Have I paid attention in the class and learned to the best of my ability?

Have I obeyed my teachers?

Have I used respectable words while talking to my teachers and friends?

Have I behaved well with all whom I met today?

Have I thanked God for all the gifts I have received so freely? What do I feel about all that happened through me and in me today?

[Pause]

If I have done what is good, beautiful and helpful for others and for me, I thank God deeply.

[Pause]

If I have failed in doing good and being good, I feel sorrow. I resolve to be better from tomorrow.

[Pause]

Concluding Prayer:

Dear God, I thank you for this day you have given me.

Thank you for the air and sunshine

Thank you for the trees and rain

Thank you for my loved ones and friends

Thank you for your love that never ends

Grant me your grace and your wisdom
To work for peace and justice in your kingdom
Grant me your strength to forgive
To reconcile all to you and live

Stir me to serve the weak and the poor Prod me to protect the nature and bring cure Guide me to follow your holy will That I may know, love and serve you and be still.

Food For Thought

- "Life isn't about getting and having, it's about giving and being." - Kevin Kruse
- 2. "Definiteness of purpose is the starting point of all achievement." W. Clement Stone
- 3. "We become what we think about." Earl Nightingale
- 4. "An unexamined life is not worth living" Socrates
- 5. "Your time is limited, so don't waste it living someone else's life." Steve Jobs
- 6. Weather you think you can or you can't, you're right.
 - Henry Ford
- 7. "Start where you are. Use what you have. Do what you can." Arthur Ashe

- 8. "Teachers can open the door, but you must enter it yourself." Chinese Proverb
- 9. "Education is the most powerful weapon you can use to change the world." BB King
- "The mind is not a vessel to be filled but a fire to be ignited." - Plutarch
- 11. "Learning is never done without errors and defeat."Vladimir Lenin
- 12. "Procrastination makes easy things hard and hard things harder." Mason Cooley
- 13. "You don't have to be great to start, but you have to start to be great." Zig Ziglar
- 14. "The expert in anything was once a beginner."-Helen Haves
- 15. "I think it's possible to ordinary people to choose to be extraordinary." Elon Musk
- 16. "I find that the harder I work, the more luck I seem to have." Thomas Jefferson
- 17. "Success is the sum of small efforts, repeated."R Collier
- 18. "The future belongs to those who believe in the beauty of their dreams." Eleanor Roosevelt
- 19. "Learn from yesterday. Live for today. Hope for tomorrow."- Albert Einstein
- 20. "Today a reader. Tomorrow a leader." Anonymous.
- 21. "In a world where you can be anything, be kind."
 Jennifer Dukes Lee
- 22. "He who asks a question is a fool for five minutes; he who does not ask a question remains a fool forever."Chinese Proverb
- 23. "A little progress each day adds up to big results."

 Satya Nani
- 24. "Optimism is the faith that leads to achievement. Nothing can be done without hope and confidence." Helen Keller
- 25. "Go into the world and do well. But more importantly, go into the world and do good." Minor Myers Jur

About St. Xavier's English Medium School

St. Xavier's English Medium School is owned and run by the Jesuit Priests, who are the members of the **Society of Jesus**.

The **Society of Jesus** (**SJ**) is a religious order of the Catholic Church headquartered in Rome. It was founded by Ignatius of Loyola with the approval of Pope Paul III in 1540. The Society is engaged in spreading the Good News of God's Love through selfless service. Jesuits Fathers work in pastoral, spiritual, educational, research, social and cultural pursuits in 112 nations.

The Jesuits run about 2500 schools all over the world catering to approximately 12 lakh students. Besides schools, they run hundreds of colleges and universities all over the world. This makes a Xavierite a truly international student with a global citizenship.

St. Xavier's English Medium School, Beed comes under the Pune Province of the Society of Jesus. Pune Jesuit Province was formed in 1992 from Poona Mission which was started in 1854 by the German Jesuit Province. Presently Pune Jesuits Province comprises of Pune, Ahmednagar, Beed and Kolhapur Districts. It spreads the values of love and service in parishes, schools, social action, retreat and inter-religious dialogue centres.

St. Xavier's English Medium School was founded by Fr. Simon Shingare SJ in 2015 in order to cater to the educational needs of the people of Beed. His vision was to provide quality education at an affordable cost so that all can benefit. Students of all faiths and groups learn and grow in an atmosphere of love, peace and joy.

"A Jesuit school should be about "improvement in living and learning for the greater glory of God and the common good." - St. Ignatius of Loyola

Vision and Mission of St. Xavier's School

Vision of St. Xavier's

We strive to collaborate with God, the parents, the society and the nature in aiding the pupil to achieve his/her potential as a human being in fullness through a holistic education process.

Mission of St. Xavier's

To create an environment conducive for developing the multiple intelligences of the pupil.

To empower the pupil to discover and nurture to full potential the specific God-given talents in order to 'lead and not to be led', to be a 'founder and not a follower'.

To aid pupil to experience the joy of the being a child of God, who loves every human in need and the nature

The Vision and mission of the school flows from the Vision of the Society of Jesus as given below: (UAPs)

- 1. To experience God as the loving Father of us all through silent contemplation. We are His children and hence we are all brothers and sisters.
- 2. As brothers and sisters, we are committed to care for the poor, the outcasts of the world and those whose dignity has been violated, and to join in the mission of reconciliation and justice.
- 3. Those who have understood the above vision shall accompany the young, very specially the students in the creation of a hope-filled future.
- 4. All of us have the shared responsibility to care for our Common Home, that is the earth so that our future generation will have their rightful share of the resources they deserve.

GLOBAL IDENTIFIERS OF JESUIT SCHOOLS

To act as a universal body with a universal mission Jesuit Schools are committed to-

- 1. Being Universal and to offer in-depth conscience formation, in dialogue with all religions and worldviews.
- 2. Creating a Safe and Healthy Environment for all
- 3. Global Citizenship
- 4. The Care of all Creation
- 5. Justice
- 6. Being Accessible for All
- 7. Interculturality
- 8. Being a Global Network at the service of the Mission of reconciliation and justice
- 9. Human Excellence
- 10. Life-Long learning

The 4 Cs of Human Excellence

- 1. Competence
- 2. Conscience
- 3. Compassion
- 4. Commitment

The 4 strands of Jesuit Education: To educate for

- 1. Depth
- 2. Reconciliation
- 3. Global Citizenship
- 4. Hope-filled Future

Safeguarding Protocol

- St. Xavier's stives to keep the school a safe place for children, women and vulnerable adults.
- 1. The school has a **Protocol** in place in keeping with the laws and acts pertaining to the safety of children, women and vulnerable adults
- 2. Child helpline number **1098** is displayed on prominent locations of the campus.
- 3. The campus and the class rooms are under **CCTV** surveillance, with 15 days back up. Students shall report their grievances in writing within a week of any untoward incident.
- 4. **Sakhi Savitri Samiti** has been constituted in order to provide assistance and guidance to children, in keeping with the *POCSO Act 2012*, in case of any kind of abuse or harassment. Posters, with the names and phone numbers of the committee members, are displayed on prominent places.
- 5. **A Safeguarding Committee** for the safety of women and vulnerable adults has been constituted as per the *SHWW Prevention*, *Prohibition and Redressal Act. 2013.*
- 6. Students shall be given information, periodically, about their rights, guidance on prevention from any kind of abuses and appropriate assistance in case of victimisation.
- 7. **Black Boxes** are kept at prominent places if students or vulnerable persons want to report grievances anonymously. The boxes will be opened every week by the Safeguarding Committees.

The Meaning of the Coat of Arms of the School



The shield is divided into four fields; blue, yellow, red and green which are the four colours of our school houses. The top left field contains the monogram of the Society of Jesus. The letters **IHS** is the abbreviation of the Holy Name of Jesus.

The top right field contains the Coat of Arms of St. Francis Xavier after whom our school is named. St. Xavier was one of the founding members of the Society of Jesus along with St. Ignatius.

The lower left field contains a cotton bloom which symbolises Beed, whose youth this school educates.

The lower right field hosts a lamp, which is the symbol of knowledge and the outcome of learning. It symbolises the inner light we receive from Jesus, the Light of the World.

The motto of the school is inscribed at the bottom of the Coat of Arms, that is to Love and Serve.

St. Francis Xavier



St. Francis Xavier, one of St. Ignatius Loyola's closest friends and an original founding companion of the Society of Jesus, is most honoured by the Catholic Church, other Christian churches, and the Jesuit order for his missionary accomplishments particularly in India, Southeast Asia and Japan. He was born in 1506 in the family castle in the Basque region of northern Spain, the fifth and youngest child of noble, wealthy, and pious parents.

At the age of nineteen years, and after completing preliminary course of studies, he left home permanently, bound for the University of Paris. By thirty years of age, he had earned a Master of Arts degree in philosophy, taught the subject for four years and then studied theology for two years.

While studying at the University, Ignatius Loyola, who was a fellow student, became an increasingly important influence on Xavier. So much so that, despite early reluctance, Xavier eventually made the Spiritual Exercises under his direction. In August of 1534, he joined Ignatius and five other companions in pronouncing vows. Together, Xavier and Ignatius were ordained priests in 1537. In the following year, Xavier went to Rome to share in the discussions that led to the formal founding of the Society of Jesus. Upon approval, Xavier served as the secretary of the Society until leaving for India in 1541.

Xavier set high standards for himself and had ambitious plans for the future. He was a man of quick perception and sound judgment. And while he was fervent, he was known to be so without losing a realistic grasp of the facts. Yet, his goals were not to be "the best" or "first", but rather to make an impact. He was driven by a passion, and an internal energy. He passionately pursued extra-ordinary yet realistic challenges. What motivated Xavier to set high standards was his drive to help others in a way that he believed was beneficial to all persons on earth. Xavier conducted his work in the spirit of <u>magis</u>; a Latin term meaning "more" and used by Loyola to underscore good character in service to others.

May the zeal of St. Francis Xavier inspire us all so that all that we do may bring greater glory to God and greater benefit all humans and nature.

General Rules and Regulations

We, at St. Xavier's believe in the **law of love** that is written in the human heart which is universal and binding on all. Yet, we thought it important to give certain guidelines given the weak human nature.

Admission and withdrawal:

- 1. The age of admission shall be decided as per the directives issued from time to time by the Department of Education of the State of Maharashtra.
- 2. Students seeking admission will be subjected to an entrance examination in English, Hindi, Mathematics, Science and General Aptitudes.
- 3. Admission shall be granted based on the availability of seats on a first applied first served basis. Admission shall be confirmed after the submission of the LC and other required documents and on the payment of the fee.
- 4. Parents, guardians cannot dictate to the management and that the management has a right to say on what condition they will admit or reject pupils in their school. The Principal reserves the right to refuse any application without having to assign reasons for his action [SS Code (1979) Rule 56]
- 5. A month's notice, signed by the parent or guardian, is required for withdrawal of pupil from the school. If students leave in the middle of a term, they will have to pay fees for the whole term.

Attendance:

6. Regular attendance is expected of all. Prior permission for leave of absence must be obtained from the principal / coordinator. If the student remains absent for a long period due to unforeseeable causes, a leave note must be submitted to the principal for approval, with suitable

supporting documents on the day of rejoining.

- 7. Students shall not leave the campus during school hours without permission of the Principal.
- 8. In case of emergency, sickness, or injury while playing in the school, the child will be allowed to go home only with his parents / approved guardian.

Discipline:

- 9. Strict regularity, obedience, politeness and courtesy in speech and conduct, cleanliness of dress and person are expected from each student.
- 10. On school days and for school functions, students must wear neatly ironed school uniform, belt, black shoes and prescribed socks. The shirt should be tucked inside the trousers. For winter, the sweater shall be of deep blue colour.
- 11. All must take care of the school property, chairs, desks, glass-panes, computers etc. Those who damage or destroy anything will be fined heavily.
- 12. Each one must look after his own belongings. Caps, umbrellas, tiffin carriers and all the books must be marked with the name and class of the owners. School shall not be responsible for the loss of any money or valuables in the campus.
- 13. All the students must speak in English all the times except during Marathi and Hindi classes.
- 14. All must talk to one another with respect. Abusive language, physical fight, disturbance in the class or unruly behaviour in the campus will lead to disciplinary action.
- 15. Students shall not bring motor bikes or cars to the school. Mobile phones are strictly prohibited.

16. This school diary is an important document. If you lose it, you shall pay a fine of Rs. 150/- for a duplicate.

Exams and Results:

- 17. As per the rules and directives of the CBSE Board, **six tests** are held during the year and reports are given. Students shall take signature of the parent on the report and show to the teachers within three days.
- 18. Besides these, there will be a **fortnightly class test** in order to assess the student's progress in reading, comprehension, composition, mathematical skills, scientific temper and other related learning areas. These exams will be part of the internal assessment and grading.
- 19. A student, who takes or gives dishonest help at an examination will be debarred from the rest of the examination and will get a zero. A student may be dismissed in a serious case of cheating or if caught cheating more than once.
- 20. A student who has not paid all his fees may be debarred from any examination. A student who is absent or sick, will be promoted or detained according to the year's progress. There will not be a re-examination.
- 21. Only in very exceptional cases applications for the verification of marks may be accepted by the Principal.
- 22. Promotion to the next class is strictly done as per the guidelines of the department of education. Yet, students who do not show progress, even after remedial help and a re-exam, will be counselled to look for remedial help outside the school. Those who do not show progress will be guided to seek admission, elsewhere, where the child would benefit better.

Guidelines for Parents:

Education is a collaborative endeavour of the school, parents and the society. The parents have equal responsibility for the education and character formation of the student as the school. Hence,

- 23. We advise you to reach the child on safe mode of conveyance to the school on time. Those who come late will be given late remark. Disciplinary actions will be taken on repeated latecomers.
- 24. Please send the child with clean and neat uniform and with clean shoes and school bags. The external appearance of the child boosts his/her self-confidence. All students must have at least two sets of uniform, black shoes and one set of sports uniform and sports shoes.
- 25. Please make sure that the child has breakfast before coming to the school. Make sure that the child comes to school with lunch, water and the required books and stationery.
- 26. Please make the child study regularly at home, from 2 to 6 hours, depending on the standard in which he/she is in. Engaging private tutors for your children may prove injurious to solid work and progress in studies. Parents shall take prior permission from the principal before registering for private tuition.
- 27. Please check the school diary regularly for communication from the teacher or the principal. Three negative remarks by teachers, for bad behaviour of the student, will require the parents to meet the coordinator for guidance. After each three remarks, the Principal will add a remark. Three remarks from the Principal for bad behaviour will result in suspension of the student for a fixed number of days. Student with repeated delinquent behaviour shall be advised to leave the school without any

- justification. The Principal shall have the final say in this matter. *Ref: Secondary School Code (1979) Rule 56*
- 28. If there are any complaints, give it in writing directly to the principal, with the name, class and division of the student. Parents, guardians and others may not see the students or interview their teachers during school hours without the written permission of the Principal.
- 29. For the sake of the safety of the children no private cars and other vehicles are allowed inside the school premises before, during and after school.
- 30. Notify the school immediately in case of change of address.

School Fees:

- 31. School fees shall be paid in two installments.I installment last date is 15th June. Il installment last date is 15th November and III installment 15 February. Parents shall be responsible for any inconvenience caused to the student due to the non-payment or delay in payment of the fee.
- 32. If you have not paid the fee of your child, the school has the right to prevent the child from attending the school or from writing the exams.
- 33. Non-Payment or undue delay of payment of the fees amounts to deprivation of the child by the parent from his/her Right To Education. Please pay the fees in time and uphold the dignity of your child. School does not take responsibility of the education of the child if the parents fail in their responsibility of paying the fee.

Educational Excursions:

34. Parents shall send their children for school picnics, educational excursions, field visits and sports trips entirely on their own responsibility. School shall not be liable to any untoward incident that may occur during such outings.

Declaration by Parent/ Guardian

(To be signed and submitted to the class teacher) Name
Class Division SARAL ID
Date of Birth Aadhar No
Father's Full Name:
Mother's Full Name:
If real brother/sister studying in this school: Name & Class
1) Name: Class:
2) Name: Class:
Residential Address:
Phone WhatsApp No.:
Office Address:
Trusted Neighbour Phone
Mode of Transport:
Driver's Phone No:
I have read all the rules and regulation of the school and I promise to abide by them & see that my child also confirms to the standard required of her/him in conduct and studies
Signature of the Guardian/Parent

Declaration by Parent/ Guardian

(To be retained in the school diary) NameGen. Reg. No
Class Division SARAL ID
Date of Birth Aadhar No
Father's Full Name:
Mother's Full Name:
If real brother/sister studying in this school: Name & Class
1) Name: Class:
2) Name: Class:
Residential Address:
Phone WhatsApp No.:
Office Address:
Trusted Neighbour Phone
Mode of Transport:
Driver's Phone No:
I have read all the rules and regulation of the school and promise to abide by them & see that my child also confirms to the standard required of her/him in conduct and studies
Signature of the Guardian/Parent

Academic & Events Calendar 2024-25

April 2024

		April 2027
Day	Date	Events
MON	1	New Academic Year Begins
TUE	2	
WED	3	
THU	4	
FRI	5	
SAT	6	
SUN	7	
MON	8	
TUE	9	Gudi Padwa -Holiday
WED	10	
THU	11	Eid- Holiday
FRI	12	
SAT	13	
SUN	14	Babasheb Ambedkar Jayanti- Holiday
MON	15	Babasaheb Ambedkar Jayanti Celebration
TUE	16	
WED	17	Ramnavami- Holiday
THU	18	
FRI	19	
SAT	20	
SUN	21	Mahavir Jayanti - Holiday
MON	22	
TUE	23	
WED	24	
THU	25	
FRI	26	
SAT	27	
SUN	28	
MON	29	
TUE	30	

May 2024

		IVIAY ZUZT
Day	Date	Events
WED	1	Maharashtra Din
THU	2	Summer Holidays Begin
FRI	3	
SAT	4	
SUN	5	
MON	6	
TUE	7	
WED	8	
THU	9	
FRI	10	
SAT	11	
SUN	12	
MON	13	
TUE	14	
WED	15	
THU	16	
FRI	17	
SAT	18	
SUN	19	
MON	20	
TUE	21	
WED	22	
THU	23	Buddha Paurnima - Holiday
FRI	24	
SAT	25	
SUN	26	
MON	27	
TUE	28	
WED	29	
THU	30	
FRI	31	

June 2024

Day	Date	Events
SAT	1	
SUN	2	
MON	3	
TUE	4	
WED	5	World Environment Day
THU	6	
FRI	7	
SAT	8	Teacher's Seminar
SUN	9	
MON	10	School Re-Opens
TUE	11	
WED	12	
THU	13	
FRI	14	
SAT	15	Environment Day Celebration
SUN	16	
MON	17	Bakari Eid- Holiday
TUE	18	
WED	19	
THU	20	First installment of fees
FRI	21	Yoga Day Celebration
SAT	22	
SUN	23	
MON	24	
TUE	25	
WED	26	
THU	27	
FRI	28	
SAT	29	
SUN	30	

July 2024

Day	Date	Events
MON	1	
TUE	2	
WED	3	Submission of question papers Unit Test-I
THU	4	
FRI	5	
SAT	6	
SUN	7	
MON	8	Unit Test-I
TUE	9	
WED	10	
THU	11	
FRI	12	
SAT	13	
SUN	14	
MON	15	
TUE	16	
WED	17	Ashadhi Ekadashi/Muharram - Holiday
THU	18	
FRI	19	
SAT	20	Guru Pournima Celebration & Open Day (Colour & Handwriting competition)
SUN	21	Guru Pournima
MON	22	
TUE	23	
WED	24	
THU	25	
FRI	26	
SAT	27	
SUN	28	
MON	29	
TUE	30	
WED	31	St. Ignatius feast Celebration/ Fancy Dress Comp.

August 2024

	D 1	Funda
Day	Date	Events
THU	1	
FRI	2	
SAT	3	Grand Parents Day Celebration
SUN	4	
MON	5	
TUE	6	
WED	7	
THU	8	
FRI	9	
SAT	10	
SUN	11	
MON	12	
TUE	13	
WED	14	
THU	15	Independence Day Celebration
FRI	16	
SAT	17	P.T.A. Meeting
SUN	18	
MON	19	Collector Declared -Holiday (Raksha Bandhan/ 3rd Monday)
TUE	20	Raksha Bandhan Celebration
WED	21	
THU	22	
FRI	23	
SAT	24	Table Reciting Competition (1 to 8) & Rhymes Competition (Pre- Primary)
SUN	25	
MON	26	
TUE	27	
WED	28	
THU	29	
FRI	30	
SAT	31	

September 2024

_		
Day	Date	Events
SUN	1	
MON	2	
TUE	3	
WED	4	
THU	5	Mother Teresa Feast /Teacher's Day Celebration
FRI	6	
SAT	7	Ganesh Chaturthi-Holiday
SUN	8	
MON	9	
TUE	10	
WED	11	Collector Declared -Holiday (Gauri Poojan)
THU	12	
FRI	13	
SAT	14	
SUN	15	
MON	16	Eid-E-Milad -Holiday
TUE	17	Marathwada Mukti Sangram Day Celebration
WED	18	Submission of question papers Unit Test II
THU	19	
FRI	20	Second installment of fees
SAT	21	
SUN	22	
MON	23	Unit Test II
TUE	24	
WED	25	
THU	26	
FRI	27	
SAT	28	
SUN	29	
MON	30	

October 2024

Day	Date	Events
TUE	1	
WED	2	Holiday - Gandhi Jayanti
THU	3	Gandhi Jayanti Celebration
FRI	4	
SAT	5	Open Day
SUN	6	
MON	7	
TUE	8	
WED	9	
THU	10	Submission of question papers I Term Exam
FRI	11	
SAT	12	Dussehra - Holiday
SUN	13	
MON	14	Lantern making Competition
TUE	15	I Term Exam
WED	16	
THU	17	
FRI	18	
SAT	19	
SUN	20	
MON	21	
TUE	22	
WED	23	
THU	24	
FRI	25	
SAT	26	
SUN	27	
MON	28	
TUE	29	Diwali Celebration
WED	30	Diwali Holiday Begins
THU	31	Collector Declared- Holiday (Narak Chaturdashi)

November 2024

		NOVEITIBET 2024
Day	Date	Events
FRI	1	
SAT	2	
SUN	3	
MON	4	
TUE	5	
WED	6	
THU	7	
FRI	8	
SAT	9	School Re-Opens
SUN	10	
MON	11	
TUE	12	
WED	13	
THU	14	Children's Day Celebration
FRI	15	Guru Nanak Jayanti- Holiday
SAT	16	Open Day
SUN	17	
MON	18	
TUE	19	
WED	20	
THU	21	
FRI	22	
SAT	23	Story Competition (Pre-Primary)
SUN	24	
MON	25	
TUE	26	Constitution Day
WED	27	Christmas Card Making Competition
THU	28	
FRI	29	
SAT	30	

December 2024

Day	Date	Events
SUN	1	
MON	2	Practice for Annual Gathering Begins
TUE	3	Feast of St. Francis Xavier Celebration-
WED	4	
THU	5	
FRI	6	Dr. Babasaheb Ambedkar Mahaparinirvan Day
SAT	7	
SUN	8	
MON	9	
TUE	10	
WED	11	
THU	12	
FRI	13	
SAT	14	
SUN	15	
MON	16	
TUE	17	
WED	18	
THU	19	
FRI	20	
SAT	21	Chirstmas Celebration
SUN	22	
MON	23	Christmas Holidays Begin
TUE	24	
WED	25	Christmas
THU	26	
FRI	27	
SAT	28	
SUN	29	
MON	30	
TUE	31	

January 2025

		duridary 2020
Day	Date	Events
WED	1	Christmas Holiday Ends
THU	2	School Re-Opens
FRI	3	Savitribai Phule Jayanti
SAT	4	
SUN	5	
MON	6	
TUE	7	
WED	8	
THU	9	
FRI	10	
SAT	11	
SUN	12	Yuva Din/ Jijamata Jayanti
MON	13	Yuva Din/ Jijamata Jayanti Celebration
TUE	14	
WED	15	
THU	16	
FRI	17	
SAT	18	Third Installment of fees
SUN	19	
MON	20	Sport Week
TUE	21	
WED	22	
THU	23	Submission of question papers Unit Test III
FRI	24	
SAT	25	
SUN	26	Republic Day, Parade
MON	27	Unit Test III
TUE	28	
WED	29	
THU	30	Hutatma Din Celebration
FRI	31	

February 2025

Day Date Events SAT 1 SUN 2 MON 3 TUE 4 WED 5 THU 6 FRI 7 SAT 8 Open Day SUN 9 MON 10 TUE 11
SUN 2 MON 3 TUE 4 WED 5 THU 6 FRI 7 SAT 8 Open Day SUN 9 MON 10 TUE 11
MON 3 TUE 4 WED 5 THU 6 FRI 7 SAT 8 Open Day SUN 9 MON 10 TUE 11
TUE 4 WED 5 THU 6 FRI 7 SAT 8 Open Day SUN 9 MON 10 TUE 11
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THU 6 FRI 7 SAT 8 Open Day SUN 9 MON 10 TUE 11
FRI 7 SAT 8 Open Day SUN 9 MON 10 TUE 11
SAT 8 Open Day SUN 9 MON 10 TUE 11
SUN 9 MON 10 TUE 11
MON 10 TUE 11
TUE 11
WED 12
THU 13
FRI 14
SAT 15 P.T.A. Meeting
SUN 16
MON 17 Submission of question papers Unit Test IV
TUE 18
WED 19 Chhatrapati Shivaji Maharaj Jayanti- Holiday
THU 20 Unit Test IV
FRI 21
SAT 22
SUN 23
MON 24
TUE 25
WED 26 Mahashivaratri Holiday
THU 27 Marathi Din
FRI 28 National Science Day, Science Exhibition
1 1 1

March 2025

Day Date Events SAT 1 Open Day SUN 2 MON 3 TUE 4 WED 5 THU 6 FRI 7 SAT 8 MON 10 TUE 11 WED 12 THU 13 Submission of question papers FRI 14 Dhulivandan - Holiday SAT 15 SUN 16 MON 17 Final Exam TUE 18 WED 19 THU 20 FRI 21 SAT 22 SUN 23 MON 24 TUE 25 WED 26 THU 27 FRI 28 SAT 29 SUN 30 MON			
SUN 2 MON 3 TUE 4 WED 5 THU 6 FRI 7 SAT 8 Women's Day Celebration SUN 9 MON 10 TUE 11 WED 12 THU 13 Submission of question papers FRI 14 Dhulivandan - Holiday SAT 15 SUN 16 MON 17 Final Exam TUE 18 WED 19 THU 20 FRI 21 SAT 22 SUN 23 MON 24 TUE 25 WED 26 THU 27 FRI 28 SAT 29 SUN 30	Day	Date	Events
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TUE	SUN	2	
WED 5 THU 6 FRI 7 SAT 8 Women's Day Celebration SUN 9 MON 10 TUE 11 WED 12 THU 13 Submission of question papers FRI 14 Dhulivandan - Holiday SAT 15 SUN 16 MON 17 Final Exam TUE 18 WED 19 THU 20 FRI 21 SAT 22 SUN 23 MON 24 TUE 25 WED 26 THU 27 FRI 28 SAT 29 SUN 30 SUN 30	MON	3	
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FRI 14 Dhulivandan - Holiday SAT 15 SUN 16 MON 17 Final Exam TUE 18 WED 19 THU 20 FRI 21 SAT 22 SUN 23 MON 24 TUE 25 WED 26 THU 27 FRI 28 SAT 29 SUN 30	WED	12	
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SUN 16 MON 17 Final Exam TUE 18 WED 19 THU 20 FRI 21 SAT 22 SUN 23 MON 24 TUE 25 WED 26 THU 27 FRI 28 SAT 29 SUN 30	FRI	14	Dhulivandan - Holiday
MON 17 Final Exam TUE 18 WED 19 THU 20 FRI 21 SAT 22 SUN 23 MON 24 TUE 25 WED 26 THU 27 FRI 28 SAT 29 SUN 30	SAT	15	
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WED 19 THU 20 FRI 21 SAT 22 SUN 23 MON 24 TUE 25 WED 26 THU 27 FRI 28 SAT 29 SUN 30	MON	17	Final Exam
THU 20 FRI 21 SAT 22 SUN 23 MON 24 TUE 25 WED 26 THU 27 FRI 28 SAT 29 SUN 30	TUE	18	
FRI 21 SAT 22 SUN 23 MON 24 TUE 25 WED 26 THU 27 FRI 28 SAT 29 SUN 30	WED	19	
SAT 22 SUN 23 MON 24 TUE 25 WED 26 THU 27 FRI 28 SAT 29 SUN 30	THU	20	
SUN 23 MON 24 TUE 25 WED 26 THU 27 FRI 28 SAT 29 SUN 30	FRI	21	
MON 24 TUE 25 WED 26 THU 27 FRI 28 SAT 29 SUN 30	SAT	22	
TUE 25 WED 26 THU 27 FRI 28 SAT 29 SUN 30	SUN	23	
WED 26 THU 27 FRI 28 SAT 29 SUN 30	MON	24	
THU 27 FRI 28 SAT 29 SUN 30	TUE	25	
FRI 28 SAT 29 SUN 30	WED	26	
SAT 29 SUN 30	THU	27	
SUN 30		28	
77		29	
MON 31		30	
	MON	31	

Exam Timetable I Unit Test

Date	Subject	Portion

Exam Timetable II Unit Test

Date	Subject	Portion

Exam Timetable I Term Exam

Date	Subject	Portion

Exam Timetable III Unit Test

Date	Subject	Portion

Exam Timetable IV Unit Test

Date	Subject	Portion

Exam Timetable Annual Exam

Date	Subject	Portion

Date	Subject/ Matter	Reminder Note

Date	Subject/ Matter	Reminder Note

Date	Subject/ Matter	Reminder Note
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Date	Subject/ Matter	Reminder Note

Date	Subject/ Matter	Reminder Note

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Date	Subject/ Matter	Reminder Note

Date	Subject/ Matter	Reminder Note

Date	Subject/ Matter	Reminder Note

Date	Subject/ Matter	Reminder Note

Date	Subject/ Matter	Reminder Note

Date	Subject/ Matter	Reminder Note

Know Yourself

How do you describe yourself?
What are your strengths?
What are your weaknesses?
What are your opportunities?
What are threats you face to fulfill your dreams?

My Personal Vision, Mission, Goals & Objectives

Vision of Life:
Mission:
Goals:
Key Performance Indicators:
Specific Activities to achieve the goals:
1
2
3
4
6

My Daily Seven Hour Self Study Schedule

Time	Subject	Learning Activity	Learning Activity

My Weekly Study Plan

Day	Subject	Learning Activity	Learning Activity
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sundy			

Transformative Feedback System: Quarterly Assessment Scale

Excellent	Very	Good	Satisfactory	Needs
	Good			Improvement
5	4	3	2	1

August

Date	Area of Growth	Construct	tive Feedba	ack
	General-To be Fille	ed by the C	lass Teach	ers
	Daily Works			
	Completion			
	Discipline &			
	Engagement			
	Creativity and			
	Ingenuity			
	Consistency in			
	Hard-work			
,	Subjects-To be Fill			
Date	Areas	Sci/	Maths	SST/
		EVS I		EVS II
	Memory &			
	Knowledge			
	Understanding			
	of Concepts			
	Reasoning &			
	Problem Solving			
	Application &			
	Skills			
	Languages-To be I			
Date	Areas	English	Marathi	Hindi
	Listening			
	Speaking			
	Reading			
	Writing			
	Memory			
	Composition			
	Communication			

Quarterly Transformative Feedback System Assessment Scale

Excellent	Very	Good	Satisfactory	Needs
	Good			Improvement
5	4	3	2	1

November

Date	Area of Growth	Construct	tive Feedba	ack
	General-To be Fille	ed by the C	lass Teach	ners
	Daily Works			
	Completion			
	Discipline &			
	Engagement			
	Creativity and			
	Ingenuity			
	Consistency in			
	Hard-work			
	Subjects-To be Fill		Subject Tea	
Date	Areas	Sci/	Maths	SST/
		EVS I		EVS II
	Memory &			
	Knowledge			
	Understanding			
	of Concepts			
	Reasoning &			
	Problem Solving			
	Application &			
	Skills		L	
	Languages-To be F			
Date	Areas	English	Marathi	Hindi
	Listening			
	Speaking			
	Reading			
	Writing			
	Memory			
	Composition			
	Communication			

Quarterly Transformative Feedback System Assessment Scale

Excellent	Very	Good	Satisfactory	Needs
	Good			Improvement
5	4	3	2	1

January

Date	Area of Growth	Construc	tive Feedba	ack
	General-To be Fille	ed by the C	lass Teach	ners
	Daily Works			
	Completion			
	Discipline &			
	Engagement			
	Creativity and			
	Ingenuity			
	Consistency in			
	Hard-work			
	Subjects-To be Fill			
Date	Areas	Sci/	Maths	SST/
		EVS I		EVS II
	Memory &			
	Knowledge			
	Understanding			
	of Concepts			
	Reasoning &			
	Problem Solving			
	Application &			
	Skills			
	Languages-To be F			
Date	Areas	English	Marathi	Hindi
	Listening			
	Speaking			
	Reading			
	Writing			
	Memory			
	Composition			
	Communication			

Quarterly Transformative Feedback System Assessment Scale

Excellent	Very	Good	Satisfactory	Needs
	Good			Improvement
5	4	3	2	1

March

Date	Area of Growth	Construct	tive Feedba	ack
	General-To be Fille	ed by the C	lass Teach	ers
	Daily Works			
	Completion			
	Discipline &			
	Engagement			
	Creativity and			
	Ingenuity			
	Consistency in			
	Hard-work			
	Subjects-To be Fill		Subject Tea	chers
Date	Areas	Sci/	Maths	SST/
		EVS I		EVS II
	Memory &			
	Knowledge			
	Understanding			
	of Concepts			
	Reasoning &			
	Problem Solving			
	Application &			
	Skills			
	Languages-To be F			
Date	Areas	English	Marathi	Hindi
	Listening			
	Speaking			
	Reading			
	Writing			
_	Memory			
	Composition			
	Communication			

Quarterly Transformative Feedback for Character Formation

Excellent	Very	Good	Satisfactory	Needs
	Good			Improvement
5	4	3	2	1

August

Date	Area of Growth	Constructive Feedback
	Regularity	
	Punctuality	
	Cleanliness	
	Discipline	
	Politeness	
	Obedience	
	Kindness	
	Helpfulness	
	Teamwork	
	Care for Nature	
	Constitutional	
	Values	
	Global Outlook	

November

Date	Area of Growth	Constructive Feedback
	Regularity	
	Punctuality	
	Cleanliness	
	Discipline	
	Politeness	
	Obedience	
	Kindness	
	Helpfulness	
	Teamwork	
	Care for Nature	
	Constitutional	
	Values	
	Global Outlook	

Quarterly Transformative Feedback for Character Formation

Excellent	Very	Good	Satisfactory	Needs
	Good			Improvement
5	4	3	2	1

January

Date	Area of Growth	Constructive Feedback
	Regularity	
	Punctuality	
	Cleanliness	
	Discipline	
	Politeness	
	Obedience	
	Kindness	
	Helpfulness	
	Teamwork	
	Care for Nature	
	Constitutional	
	Values	
	Global Outlook	

March

Date	Area of Growth	Constructive Feedback
	Regularity	
	Punctuality	
	Cleanliness	
	Discipline	
	Politeness	
	Obedience	
	Kindness	
	Helpfulness	
	Teamwork	
	Care for Nature	
	Constitutional	
	Values	
	Global Outlook	

Homework, Books Not Brought

Date	Subject / Subjects	Teacher's Signature	Parent's Signature

Discipline: Teacher's Remarks

Date	Subject / Subjects	Teacher's Signature	Parent's Signature

Discipline: Coordinator's Remarks

Date	Remark	Coordinator's Signature	Parent's Signature

Discipline: Principal's Remarks

Date	Remark	Principal's Signature	Parent's Signature

Absence & Permission for Leave

Date	Reason	Parent's Signature	Coordinator/ Principal

Irregularity: L – Late, U- Uniform, H- Hair Discipline in-charge kindly use the appropriate symbol and sign it

Date	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Apr
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Timetable

Period Monday Tuesday Wednesday Thursday Friday Saturday

Monday to Friday

Period	Time
l Bell	07.55
Assembly	8.00 to 8.20
1	08.20-09.05
2	09.05-09.45
3	09.45-10.25
Long Break	10.25-10.50
4	10.50-11.30
5	11.30-12.10
6	12.10-12.45
Short Break	12.45-12.55
7	12.55-01.30
8	01.30-02.00
9	02.00-02.30

Teachers Reporting Time 07:30 AM

Students Reporting Time 07:45AM

Teachers Leave at 03:00 PM

Saturday

Period	Time
I Bell	07.55
Assembly	08.00 to 8.15
P. T.	8.15 to 8.45
1	08.45-09.20
2	09.20-09.55
Break	09.55-10.15
3	10.15-10.50
4	10.50-11.25
5	11.25-12.00

Teachers Reporting Time 07:30AM

Students Reporting Time 07:45AM

Teachers Leave at 01:00 PM